

From: Barnabas MC PPG <barnabas.ppg@gmail.com>
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JANUARY 2014.pdf

To All Barnabas PPG Members ...
(Printed copies to those without email)

Welcome to the February bulletin for Barnabas PPG members.

[If you can't read any of the attached documents, or need printed copies of anything mentioned, please tell me and I'll try to send you a copy.]

January PPG Meeting Minutes

The minutes of our meeting on 14 January are attached.

The next meeting is on Monday 10 March, 1800 hrs at the Medical Centre. An agenda will be distributed in my March Bulletin and I hope to be able to arrange a guest speaker.

Practice Manager/PPG Chairman Contact Meetings

I am also attaching the minutes of the early December and early January contact meetings between Paul and myself.

Vice-Chairman

It is with regret that, for a combination of family and health reasons, Sennen Chiu has stood down as our Vice-Chairman. The January meeting agreed that we would elect a new Vice-Chairman, to serve until the 2015 AGM, at our March meeting.

The Vice-Chairmanship should not be an onerous role: you may have to run the occasional meeting for me if I am indisposed, you can influence the PPG meeting agendas with me and the Practice Manager, and you have the option of attending my monthly contact meetings with the Practice Manager. Beyond that it is up to you how much (or how little) you do.

Anyone who would like to volunteer to help us as Vice-Chairman should get in touch with me, please. And if you wish to nominate anyone, then please also contact me but talk to the person first!

PPG Terms of Reference

I omitted to include the suggested revisions to the PPG's *Terms of Reference* (ToR) with my last bulletin, so they are attached this time! Because of my omission the 14 January PPG meeting postponed discussion (and approval) of the revised ToR to the March meeting. If you have any helpful comments on the ToR either please drop me a note or come along to the March meeting.

Practice Manager

As you will see from the Minutes of the January meeting, our Practice Manager, Paul Ranken, is taking early retirement at the end of March. Our new Practice Manager, Matthew Edwards, starts with the Practice on 1 March, so he and Paul will have a month of handover. Paul has committed to ensure that Matthew attends our March meeting.

Practice Annual Survey

The Annual Patient Survey is now complete and I have just sent the data analysis report to the Partners. I hope to have the time to write a summary of the results for the next issue of this bulletin and for the March meeting. The full report will be available on the Practice website by the end of March.

I would like to thank Noreen, Lyn, Stan, Jean & Malcolm, Jacqui, Sheila, Jean, Pat, Janet and Danny for their help in conducting the survey.

Poems in the Waiting Room

Thanks to a suggestion made to me by a friend, the Practice has recently signed up to Poems in the Waiting Room, <http://www.poemsinthewaitingroom.org/>. They supply short collections of poems for patients to read while waiting to see their doctor, and which they may take away with them. The poems, by both established and contemporary poets, are on 3-fold A4-sized cards, with a new collection every quarter. Subscribed Practices are supplied each quarter with a bundle of 20 cards, at no charge to the Practice, the NHS or the patient – the entire funding comes from voluntary donations. Look out for the first of these appearing soon in the waiting room.

Book Exchange

The book exchange in the waiting area is now up and running and being regularly used, especially by children. As a result we are in the process of acquiring a third bookcase which Noreen intends to dedicate to children's books – just as soon as we have

sufficient stock. So if you have any suitable, unused, children's books we would love to reuse them! Just drop them off at Reception, please.

EalingClinic, <http://www.ealingclinic.com/>, is a free online resource for people living in Ealing. It has been designed to help people with mental health concerns and people who are carers. The site is intended to give people information to help them understand mental health issues and to assist people in making better informed decisions about their life and personal choices. The site is also intended to give carers useful information about the demands, stresses and implications of being a carer. They have gathered together lots of videos, documents, quotes and tips & hints which we hope you will find useful.

NAPP eBulletin

The monthly eBulletin from NAPP is attached. As always it contains pointers to some useful articles, including this month a couple of surveys to which you can contribute.

Healthwatch Ealing Weekly Flash

HWE are continuing to send out regular newsflashes by email. As before I'm not attaching copies here so as not to flood you with an excessive amount of information. Most recent copies can be found on the Healthwatch website at www.healthwatchealing.co.uk/flash-healthwatch-ealing.

This Members' Bulletin and Practice Newsletter (*Barnabas Bulletin*)

If there is anything you would like to see included either here or in the *Barnabas Bulletin* (the Practice's quarterly newsletter), then please let me know.

NHS Choices – Feedback on the Practice

Finally just a reminder to everyone that you can leave feedback about the Practice on NHS Choices at <http://www.nhs.uk/Services/GP/LeaveReview/DefaultView.aspx?id=37062>. This feedback will be used by CQC as input to the Practice's inspections. We also use the NHS Choices data to help benchmark the Practice's Annual Patient Survey.

Meeting Dates & Venues for 2014

PPG meeting dates for 2014 are:

- Monday 10 March, 1800 hrs, Barnabas Medical Centre
- Tuesday 13 May, 1400 hrs, St Barnabas Church Hall
- Monday 14 July, 1800 hrs, Barnabas Medical Centre
- Tuesday 16 September, 1400 hrs, St Barnabas Church Hall
- Monday 10 November, 1800 hrs, Barnabas Medical Centre (AGM)

Please put these dates in your diary.

Next PPG Meeting: Monday 10 March, 1800 hrs, Barnabas Medical Centre. I hope to be able to arrange a guest speaker for this meeting.

All our meetings are open to anyone who is a patient, the carer of a patient or a member of staff of Barnabas Medical Centre.

That's all for this month. Can someone arrange some nice Spring weather now, please!?

Keith

Dr Keith C Marshall, Chairman, Barnabas PPG
76 Ennismore Avenue, Greenford, UB6 0JW
Phone: 020 8864 7993
Email: barnabas.ppg@gmail.com or kcm@cix.co.uk
Facebook: www.facebook.com/groups/barnabas.ppg/
