

## Keith Marshall

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**From:** Barnabas MC PPG <barnabas.ppg@gmail.com>  
**Sent:** 02 June 2013 09:04  
**To:** Barnabas MC PPG  
**Subject:** Barnabas PPG Monthly Package, June  
**Attachments:** PPG\_Minutes\_20130514.pdf; BB\_02.pdf; PPG\_Projects\_List.pdf; Skills\_Survey\_2013.pdf; NAPP\_eBulletin\_201305.pdf

To All Barnabas PPG Members ...  
(Printed copies to those without email)

Greetings and welcome to this, the second, monthly package for Barnabas PPG members.

[If you can't read any of the attached documents, please tell me and I'll try to send you an alternative version.]

**Minutes of the PPG Meeting on Tuesday 14 May** are attached.

### Meeting Dates

As you will see we have had to reschedule a couple of this year's remaining meetings. The meeting dates for the rest of 2013 are now:

- Wednesday 17 July; 1800 hrs; Medical Centre
- Tuesday 17 September; 1400 hrs; St Barnabas Church Hall
- Monday 11 November; 1800 hrs; Medical Centre (this will be the AGM)

Please put the dates in your diary and come along; the more people we have at the meetings the more useful they are.

Apologies for scheduling another Tuesday afternoon, but this is the only available daytime when we can book the church hall; we will try to find some different days and times for daytime meetings when we schedule for 2014. If you know of anywhere near the Medical Centre where we could meet then please let me know.

### Vice-Chairman

As you will see from the meeting minutes, Sennen Chiu has been elected as our Vice-Chairman. Sennen and I will be working together over the coming months to continue to build this group.

Next Saturday Sennen and I are attending the NAPP (National Association of Patient Participation) one-day conference in Bristol. The theme is "Primary Care in the Digital Age" so we should be getting lots of information and ideas about surveys, electronic patient records, security of records, etc. We will report back next month.

### NAPP Monthly eBulletin

This month's eBulletin from NAPP is attached. It links to several documents on the way the NHS is changing and the increasing importance of patient participation (and hence groups like this). I received this only on Friday evening so I have not yet digested these documents fully myself, however if you can stomach it I would recommend you look at the summary documents as a minimum. If I can I will write a short summary report on the documents for the next meeting.

[If you can't access any of the linked documents and need a printed copy, then please let me know.]

### June Issue of *Barnabas Bulletin*

The June issue of the Practice's newsletter, *Barnabas Bulletin*, should be available in the Medical Centre early this week; you will find a copy attached and I will be putting it on the website in the next few days. This issue focusses on Summer (what's that?) and staying safe in the sun and on holiday. The next issue (due out in early September) will focus on the support available to carers. Many thanks to Jacqui Piper and Paul for organising the text.

### Volunteers' Week and PPG Awareness Week

This week, Monday 3 to Saturday 8 June, is both PPG Awareness Week (promoted by NAPP) and Volunteers' Week (which encourages people to volunteer their time to the community). To support this a small team of us will be in the Medical Centre during some part of every day this week to talk to our patients about the PPG and hopefully recruit some more new members. Paul and I are also planning to put up the PPG display board in a permanent position in the waiting area.

More members and more awareness is all very good, but we actually need you all to volunteer to do things – either for the Practice or for the PPG. We have lots of ideas of things we could do and you'll find them in the attached "Projects List", which is something we've run out of time to discuss at the last several meetings. Not all the suggested projects will turn out to be doable, for a whole variety of reasons, but please read the list and think about which projects you can help with – or even better, organise. And do let us know of any other ideas, please.

It will also help us if you would fill in and return the attached "Skills Survey". Using that information we can build an inventory of what skills we have in the group and who might be able to help when a specific project comes along. Don't be shy; you have

many more valuable skills than you realise! Once we have this information we can do more useful work on looking at which projects we are able to do and which should be a priority.

### **Facebook**

Finally ... those of you with on-line access and who use Facebook, please join the [Barnabas Medical Centre PPG](https://www.facebook.com/groups/barnabas.ppg/) Facebook group. Just go to <https://www.facebook.com/groups/barnabas.ppg/>. This is a private group so joining will send me a request to admit you, which I will do if you're on the list of signed up members. Why bother? Well apart from having access to PPG documents, it will help us grow as a community and it gives us an area for discussion without the need to continually shuffle emails around.

That's all for this month. Enjoy the summer while it lasts!

Keith

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