

## 2-Monthly Full Meeting – 15 September 2021 – Minutes

Present: Keith Marshall (Chairman), Matt Edwards (Practice Manager), Sennen Chiu, Noreen Marshall

Apologies: Jean Alden, Lyn Duffus, Sheila Hayles, Rhian Ingram, Harsha Mortemore (Vice-Chairman), Jacqui Piper

*My apologies to anyone who tried to join this call and failed, but somehow the Zoom link got screwed up. You will find a new link for the November meeting at the end of these minutes.*

*Also sad to note that attendance was thin, but then quite a number of our more active members do have medical issues at present. Please everyone recover well and quickly!*

### 1. Minutes of the Previous Meeting

1. The minutes of the 21 July meeting were agreed and signed.

### 2. Covid-19 Roundtable Catch Up

1. The 7-day rolling average of cases per 100,000 people is looking fairly flat (maybe a slight decrease) according to government data on 12 September.
2. Keith reported the government's Covid vaccination data, also from last weekend. Vaccination rates in Ealing and London continue to lag far behind the rest of the country.

Vaccination Status (at 12 September)

	% Vaccinated with:	
	1 Dose	2 Doses
Ealing	65%	58%
London	67%	59%
England	89%	81%
UK	89%	81%

3. In response to Sennen, Keith suggested the poor London & Ealing vaccination figures were down to a number of factors including a younger population (who've had less time to catch up with vaccination) and hesitancy amongst a number of ethnic groups.
4. Matt reported that very few of our patients have not been vaccinated: just a handful or two of the over-70s and vulnerable younger generations.
5. Vaccinations are now available at many pharmacies as well as at CP House on Uxbridge Road, W5.
6. Matt reported that the Practice is currently working on the roll-out of booster jabs. These may be offered at the same time as flu jabs (for those eligible), and it seems likely this will be done at the Practice even though the booster will probably be the Pfizer vaccine.

### 3. 2021-23 Activity Plan

1. Keith provided an update on the current plan of activities and group development.
2. The rebranding has been implemented. The group is now officially [Barnabas Patient Voices](#).
3. Keith is currently working on a group website, which is at <http://barnabasvoices.org.uk/>, although it is still very incomplete. It is hoped this will be available in time for the next meeting. **Action: Keith**
4. The next priority is a redesign of the Practice newsletter, *Barnabas Bulletin*. Matt has suggested we relaunch this in early 2022. **Action: Keith**
5. Keith will then look again at the options for putting group membership sign-up online (whether with or without a group discussion list). **Action: Keith**
6. A Practice survey will also be looked at in due course. It should be possible to do this in Google Forms (rather than Survey Monkey). Keith will create a mock-up for consideration. **Action: Keith**

### 4. Practice Updates

1. Staff Updates. Three of our four new members of staff are now in place: Isobel Hanson (Reception), Sheryl Sullivan (Phlebotomy and HCA), Sandip Sodha (Pharmacy Technician). Dr Rebecca Carey (Salaried GP) is due to start in mid-October.  
Matt is already receiving very positive feedback from patients about Sheryl. This was endorsed by Noreen.  
Our long-standing phlebotomist (Shelina?) is retiring at the end of this month.  
Gill Hunt (Reception) retired at the end of August after many years with the Practice.
2. Flu Vaccine. Delivery of flu vaccine has been delayed due to transport issues. Matt is hoping we will receive our supply in about 2 weeks time; patients will then be scheduled.
3. Blood Bottles. All GPs in England are currently requesting only urgent blood tests; this is due to global problems with the supply of blood sample tubes. It is not known how long this will continue.
4. Phone System. Matt reported that performance of the new phone system was improving; additional hands in Reception are also helping.
5. Friends & Family Test. This is still not in use and it is hoped it will not be resurrected.

### 5. PPG Updates

1. Informal Contact Calls. Although attendance at these is patchy, Keith intends to continue them until the end of the year, and will then review.  
As and when things return to normality there is always the option to reduce the frequency from 2-weekly to 3-weekly or monthly.  
Matt expressed his appreciation for the group having held these calls over the last 18 months. They have been valuable socially as well as for experience sharing..
2. Full Group Meetings. The timing of these full meetings will be reviewed at the next meeting. **Action: Keith**
3. Ealing Community Review Panel. Keith reported that he had been appointed to the (pilot) Ealing Community Review Panel. This is a local council initiative to get community feedback on proposed developments early in the planning cycle (and before they are in the public domain, so they're confidential). The 24 members (two teams of 12) are a cross-section of residents from across the borough.

## 6. Matters Arising & AOB

1. Local Facilities List. Please can Matt check if this is on the Practice website. **Action: Matt**
2. Practice Development. In response to Sennen, Matt said that the previously proposed building extension had been cancelled. This was at least in part due to financial considerations.  
The plan was instead to rebuild/revamp Room 7 into a good consulting room.
3. Next Formal Meeting : Wednesday 17 November, 0900 (details below).  
Next Informal Call : Tuesday 28 September, 1400 (details below).

Keith C Marshall, Chairman  
17 September 2021

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### Formal Meetings, 2021 – **NOTE THE NEW TIME AND ZOOM LINK**

- Wednesday 17 November, **0900**  
<https://us02web.zoom.us/j/81385054127?pwd=SWtjVmJPbHIETEE3aGdtaTlpNnNSUT09>  
Meeting ID: 813 8505 4127 Passcode: 665045

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### Informal Contact Videoconference Dates, 2021

- Tuesday 28 September, 1400
- Monday 11 October, 1100
- Friday 22 October 1500
- Thursday 4 November, 1200
- Tuesday 30 November 1600
- Monday 13 December, 1800

Zoom Link (for all informal calls):

<https://us02web.zoom.us/j/7279594414?pwd=VmYwODdoWGg2eTFvTlVjVlZyRmhSQT09>  
Meeting ID: 727 959 4414. Passcode: 149417

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